

Quakers Hill East Public School P&C Association

Minutes of Meeting held on Monday 16th October 2017

Present: Linda Glenn, Nic Lennie, Tracey Dufy Michele Hedge, Taruna Yadav, Jo Fickel, Tanya Stephan, Karren Parsons, Alice Bullivant

Apologies: Haylee Spencer, Christine Black, Scott Fisk

Meeting commenced: 7:05pm **Chairperson:** Tanya Stephan

- General welcome.

Minutes of previous meeting:

- Accepted by Tanya Stephan, Linda Glenn

Business arising from previous meeting:

- View of P&C guidelines, and role of members and contact with school admin
- Response from Facebook as admin as impartial
- Michele to talk to Scott re using P&C section on app
- Send minutes to school attention Amy Bullen to upload minutes to the website

Correspondence:

Incoming:

- uniform shop

Outgoing:

- n/a

Treasurer's report:

- covers last 2 months due to issues beyond Karren's control
- made \$978 from Father's Day stall
- General Account \$12,093
- Uniform Account \$21,813
- Total \$33,907
- Fiscal Year ended 30th Sept, need uniform stocktake to send to accountant

Uniform report:

- Last Day 8th December – communicate to school
- Tanya to email Scott to add to app
- 3 volunteers for stocktake at time that suits them asap Tue/Wed/Thur
- Jo Fickel volunteered for stocktake
- Tanya to source on Facebook
- Alice speak at orientation day November 14th
- 2 ladies will help at uniform shop
- 2nd hand stall 21st Nov so new parents can look at this
- Another volunteer for Monday afternoons required
- Thanks Alissa Buckley
- Waiting to hear back re surveys for new shirts
- School can provide survey results if required
- Aspects like about currents shirt
- Do you support change: 91% yes
- P&C go ahead yes 8 no 0
- Advise parents of change generally and at uniform shop

Principals report:

QUAKERS HILL EAST PUBLIC SCHOOL

P&C PRINCIPAL'S REPORT- 16 October 2017

Prepared by Scott Fisk – Relieving Principal for Michele Hedge

- **Staff Update:** Mrs Pearse will be taking leave for the remainder of Term 4. We wish her all the best. Welcome back to Mrs Hedge who has returned from Long Service Leave. Mrs Bennetts is currently on Long Service Leave and Mrs Partington is filling this position. Kristy Quinn on Long Service Leave in Week 4 & 5 replaced by Belinda Canderle. Mr Thompson on leave and replaced by Mr Francis.
- **Whole Staff Professional Learning (18th Sept):** Focus on the strategic plan 2018 – 2020.
- **Ridges Festival of Performing Arts:** Our four dance groups performed brilliantly at the festival. Mr Fisk reported that they were by far the best performances on the night. Thank you to Mrs Hayhow, Mr Dawborn, Mrs Reardon, Ms Ferreira, Mrs Afshari, Miss Baker for their work with the dancers and their attendance at the festival.
- **Uniform Conversations from previous P&C Meetings –** Resources have been provided to the P&C around processes associated with modifications to the school uniform. Refer to School Uniform Policy document and 'School Uniforms in New South Wales Government Schools' for information including a specific process and checklist to follow. Electronic copies can be found online; Feedback from the survey placed on the APP provided to P&C
- **T4L Rollout:** 20 new laptops coming in Term 4.

- **eT4L: New System** – Site Audit will be conducted next week on Wednesday to assess school infrastructure in preparation for new roll over to system.
- **Longneck Lagoon Excursion:** Week 1 and Week 2. Environmental Education and Science.
- **Grounds Update:** Mrs Francis has been working hard on the gardens and the front of the school including the front wall. Ongoing throughout Term 4.
- **Kindergarten Orientation 2018** – Key dates have been finalised and enrolments are coming in. Dates are:
 - Orientation Dates: 7th, 14th and 21st November 2017
 - Best Start Test Dates: 30th – 2nd January 2018 (Times TBC)
 - Official First Date of Kindergarten: 5th February 2018.
 - P&C to run the uniform shop on the 14th & 21st November. Can you please confirm? Did P&C want to speak / be part of these sessions to some degree on the 14th? Please let Mrs Taylor know dates and requirements so we can plan accordingly;
- **Kindergarten Enrolments 2018:** Enrolment forms are now available for children starting Kindergarten in 2018;
- **Group Photo Day:** 25 October for all students in different teams, SRC, dance groups etc
- **World Teachers Day 2017:** Internationally World Teachers' Day is celebrated on the first Friday in October. However, as this is usually during Australian school holidays, Australia celebrates the day on the last Friday in October of each year (27th). Were the P&C interested in running a morning tea / luncheon as has been the practice in the past?
- **Wanderers Cup:** Our students will be playing in the finals of the Wanderers Cup soccer competition on 24 October

Upcoming dates:

- 20 October: Stage 1 Longneck Lagoon Excursion (Group C)
Summer PSSA Begins
- 24 October: Wanderers Cup
- 25 October: Group Photo Day
- 27 October: World Teacher's Day
- 30 October: SRC Leadership Day at Longneck Lagoon
- 7 November: Kindy Orientation
- 9 November: SRC Fundraising Dress Up Day
- 13 November: Prefect Speeches
- 14 November: Kindy Orientation
- 15 November: STEAM Expo
- 21 November: Kindy Orientation
- 20 Nov – 1 Dec: Swim School

Fundraising:

Xmas Fundraiser

- Nic spoke to CostCo about donation – they will give us gift vouchers. Waiting to hear from them for confirmation. Will put a notice in newsletter and on app to thank CostCo. Newsletter on 16th order form 20th \$5 a bag, going home 7th Dec
- Wrapped lollies from Castle Hill - \$54 for 8 kg. Waiting on wholesale pricing. Some profits from fundraiser to local charity
- Tracey Duffy has donated bags
- Milk bottle loose change challenge 5c – 20c pieces. Prizes for K-2, 3-6 (ice blocks). 16th November. Line date tbc. Milk bottles to go into classrooms by Tue 24th Oct. Alice to do graphic for FB . Newsletter this week for this fundraiser
- Fundraising focus - air conditioning for new building

General Business:

- First day of school is Jan 30, 2018
- Chickens on the land. Tracey will investigate how other schools do this.
- Are teachers supposed to accompany students on interschool competitions. Depends on offer of other schools in relation to supervision.

Meeting Closed: 8.15pm

Minute taker: Alice Bullivant

Next meeting: Monday 20th November 2017, at 7:00pm.