



WELCOME

TO QUAKERS HILL EAST PUBLIC SCHOOL

Education is not preparation for
life; Education is life itself.

JOHN DEWEY





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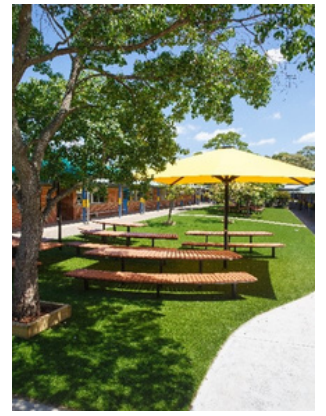
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Welcome Booklet

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Welcome to QHEPS



WELCOME TO OUR SCHOOL

Dear Parents and Carers,

Welcome to Quakers Hill East Public School. I am proud to share with you the outstanding educational opportunities that we offer.

The happiness and success of our students is what drives us. Quakers Hill East Public School is enthusiastically committed to improving student learning outcomes and providing teaching approaches that meet the needs of all students.

The shared vision of the Quakers Hill East Public School community is to empower every student to thrive in a collaborative, evaluative and responsive culture of high expectations and continual improvement.

Quakers Hill East Public School is supported by a multicultural community. Our school culture is supportive, nurturing and inclusive with students, staff, parents and the wider community working together to promote school excellence.

Situated in Acacia Gardens, our school is located in the northwest growth corridor. Our infrastructure upgrade included the building of 12 learning spaces, a dance and drama studio, a technology hub, as well as an extension of the administration building.

By choosing Quakers Hill East Public School, you've chosen the very best primary education for your child built on high-quality educational programs, state-of-the-art facilities, outstanding teachers and strong values. We have a supportive school community where your family will make friendships that can last a lifetime.

I look forward to welcoming you personally to our school.

Warmest regards,

Tim Gardner
Principal



MR TIM GARDNER

Principal

Tim Gardner has spent his entire career in education, as a highly valued teacher, middle leader and Principal. Tim has extensive teaching and leadership experience in a wide range of educational settings. Tim believes effective leadership is about empowering others to reach their fullest potential. Tim's leadership is built on trust, empathy, and a shared vision. Tim has an ongoing commitment to service, growth, and positive impact in public education. As Principal of Quakers Hill East Public School, his vision is to create a culture of inclusion where every student, every staff member and our entire school community are known, valued and cared for.



MRS SHARON CROWLEY

Deputy Principal

Hi new QHEPS parents and students!

Welcome to this fabulous school and community.

Quakers Hill East PS is full of amazing students, fabulous teachers, and wonderful opportunities.

We pride ourselves on providing our students with a well-rounded education, as well as extracurricular activities including dance, sport, chess club, mindfulness and more.

I look forward to meeting you all and working closely throughout your time here at QHEPS.



MRS SARAH DEAN

Deputy Principal

Hello to our new families and welcome to Quakers Hill East Public School.

We pride ourselves on creating an environment where every single one of our children feel known, valued and cared for.

Ours is a school where our core values are joined with explicit teaching and learning of curriculum as well as lots of fun through extra curricula activities to create a place that our students love to come.

We are so happy to welcome you to our school community and can't wait to meet you and get to know you as we begin our educational journey together here at Quakers Hill East.

OUR LEADERSHIP TEAM

CONTACT US



14 Chase Dr,
Acacia Gardens NSW 2763



02 9626 9264



quakershie-p.school@det.nsw.edu.au



www.quakershie-p.schools.nsw.gov.au

Communicating with the School

1 Classroom Teacher

Your child's classroom teacher

2 Your Child's Stage Assistant Principal

Your Child's Stage Assistant Principal

3 Deputy Principal

Sharon Crowley
Sarah Dean

4 Principal

Tim Gardner

5 Director

Public Schools NSW Nirimba Office (02) 9208 7611



ASSEMBLIES

Assemblies are held to provide valuable social experiences where awards are presented, class items performed and community singing takes place.

BEFORE AND AFTER SCHOOL CARE

Quakers Hill East Combined OSHC Inc. offers quality childcare for families at Quakers Hill East Public School.

Before and after school care is offered to children from Kindergarten to Year 6, providing a safe and caring environment with trained and dedicated staff committed to the individual needs of your child and family.

Hours of Operation

Morning Session: 6.30am – 8.30am

Afternoon Session: 3.00pm – 6.00pm

Vacation Care Hours: 7.30am - 5.30pm during school holidays

Enquiries should be directed to the Director, Mrs Jo Bender on 9626 6172.

BOOKS AND EQUIPMENT

Student book packs are payable by parents for all students at the beginning of the school year. The book pack, depending on grade, includes textbooks, exercise books, printed workbooks, as well as stationery and craft supplies. Subscriptions to online programs are charged as a separate fee.

BOOK CLUB

All students are able to participate in the Scholastic Book Club.

The aims of the Club are:

- to encourage children to read for enjoyment,
- to bring parents, children and books together,
- to aid teachers to bring a wide variety of children's literature into the classroom, and
- to provide books designed to appeal to children of all abilities at reasonable prices.

Order forms are sent home once per term. There is no obligation to purchase. All orders must be ordered and paid online via the Scholastic Website.

BIRTHDAY BUCKETS

Birthday Buckets are available from the office. To order the birthday bucket place \$15 in an envelope with your child's name, class, the day you wish the bucket to be delivered, and which treat your child would prefer (iceblocks or chips), and bring the envelope to the office.

Life at

QHEPS

Continued...

BUS PASSES

Bus passes can be obtained online from the Transport NSW Website <https://transportnsw.info/school-travel-apply>.

CANTEEN

Our canteen operates in line with the NSW Healthy School Canteen Strategy and is open Monday to Friday for recess and lunch orders and over the counter sales. Orders can be placed online through the Flexischools App by 9am each day. The lunches are delivered to classrooms..

HOMEWORK

Homework is seen by the Quakers Hill East Public School community as a valuable, purposeful learning experience which consolidates and enriches work done at school. Homework is not intended to introduce new work or cause stress within the home environment.

LIBRARY

All students have a weekly library lesson. Children learn technology and information skills and also develop a love of literature through lessons in the library. Students in Kindergarten to Year 6 are encouraged to borrow regularly either during class lessons or during lunch time.

Parental support of the library program ensures the development of students' information literacy.

Any resources borrowed must be contained in a library bag to protect the items. Library bags may be purchased from the uniform shop. Damaged books/resources must be returned for repair. Damaged or lost resources must be paid for by parents.

The library is open at lunchtime Monday - Friday for recreational purposes, research, quiet reading and borrowing.

LUNCH AT SCHOOL

At QHEPS all students from Kindergarten to Year 6 eat their lunch in their classrooms with their class teachers from 1:20pm - 1:30pm. This ten minute eating period is provided to ensure students eat their lunch. Students are then dismissed at 1:30pm to go out to the playground to play, attend choir, dance rehearsals, sport training sessions, SRC meetings, or any other commitment they may have. Lunch period concludes at 2:00pm.

During the morning session, a five minute "Fruit Break" is provided for students who have brought a piece of fruit to school to encourage healthy eating habits.

MEDICATION

If a child requires prescribed medication to be taken during school hours, parents/carers must complete a form giving permission for administration staff to supervise the administration of the medication. The form can be obtained from the office. If your child has a diagnosed medical condition (anaphylaxis, allergies or asthma), medication and a doctor's action plan must be provided to the school office, along with any medication required.



Continued...

PARKING IN SCHOOL GROUNDS

Parents are to drop off and pick up their children outside school grounds. Parking on school grounds is strictly for staff and deliveries only. Please observe the traffic signs in the streets around our school.

PERMISSION NOTES & PAYMENTS

All our permission notes and payments are online through School Bytes. This is our preferred payment method. This payment method is available to pay for excursions, incursions or fees online. You can make your payment online through the School Bytes app or website <https://portal.schoolbytes.education>

EFTPOS

This is available to pay for excursions and fees through the front office.

EFTPOS transactions can be made between 8:30am – 12pm.

CASH

When paying by cash correct change is appreciated. Payment envelopes are available from the Office.

REWARD SYSTEM

At Quakers Hill East Public School we have our Achievement Award system. Students are rewarded for a range of achievements.

For every 10 achievement awards students receive either a class or grade award. 40, 100 and 160 achievement awards earn the student a Principal's Award. The ultimate award of a trophy being given for 220 achievement awards.

The achievement awards accumulate over the students' time at Quakers Hill East Public School so they can continue to strive for these special awards year after year.

Students also have the opportunity to be presented with a Class Merit Award or Citizen of the Week Certificate at Weekly Assemblies.

REPORTING TO PARENTS

Individual parent/teacher interviews are held at the end of Term 1 and whenever a problem or concern arises.

School reports are sent to parents towards the end of Terms 2 and 4.

SCHOOL APP AND SCHOOL WEBSITE

The School Bytes App is our primary communication platform. It is important you have the app downloaded and notifications turned on.

Our School website contains important information about the school.

Our school website is www.quakershie-p.schools.nsw.gov.au

STAFF DEVELOPMENT DAYS

Staff Development Days are held four times a year - on the first four days of Term 1, the first 2 days of Term 2, the first day of Term 3 and the first day of Term 4. These are training and development days for school staff. Students do not attend school on these days. If there are any variations to the School Development Days, you will be notified via the SchoolBytes App.

Continued...

SCHOOL HOURS

It is vital that students are at school ready to start each day promptly.

Morning Supervision	From 8:30am
School Commences	9:00 am
Fruit Break	10:00am(approx.)
Recess	11:00am to 11:30am
Lunch (eating time)	1:20pm to 1:30pm
Lunch (play time)	1:30pm to 2:00pm
School Concludes	3:00pm

Playground supervision commences at 8.30am. Children should not arrive prior to this time. The school gates are unlocked at 8:30am and locked promptly at 9am. Children who are late should go to the Chase Drive gate and ring the bell. They will need to go to the office for a late note before attending class. If your child needs to leave early during the day, you should call or email the office, or notify the classroom teacher the day before. You will need to come to the Chase Drive gate, ring the bell and come to the office. The admin staff will contact your child's classroom and sign your child out.

SCHOOL HAT POLICY

As our school has a Sun Safe Policy to protect your child from the possible damage caused by the sun, school hats are compulsory. If your child arrives to school without their hat, they will be asked to remain in our shaded COLA areas during play times.

SICK BAY

At QHEPS, we have trained members of staff who are first aid officers responsible for administering basic first aid to students in times of need.

If your child is unwell or injured, our first aid officer will provide the appropriate first aid care within the level of their qualification. For more significant incidents that extend beyond the first aid officers level of training, parents will be contacted or an ambulance will be called (for emergency situations).

UNIFORM

At Quakers Hill East Public School we take pride in the wearing of our school uniform. We believe it encourages the students to feel part of the school community. The uniform is designed so students feel comfortable and enables them to participate in all of the school activities.

GIRLS

Warm Weather

- Unisex Everyday/Sports Polo Shirt and Unisex Green Microfibre Shorts or Green Microfibre Skort; OR
- Green Check Dress; and
- White Socks
- Black enclosed leather shoes
- School Hat

Cool Weather

- Unisex Green Everyday/Sports Polo Or Long-sleeved Unisex Green Everyday/Sports Polo and Green Microfibre Track Pants, Shorts or Skort OR
- Green Check Dress with White long-sleeve T-shirt
- Green tights or white socks
- Green Microfibre Winter Jacket
- Black enclosed leather shoes
- School Hat

Sport Uniform

- Unisex Everyday/Sports Polo shirt
- Green Microfibre Shorts or Green Microfibre Track Pants
- Sports shoes
- White Socks
- School Hat

BOYS

Warm Weather

- Unisex Everyday/Sports Polo Shirt and Unisex Green Microfibre Shorts
- White Socks
- Black enclosed leather shoes
- School Hat

Cool Weather

- Unisex Green Everyday/Sports Polo Or Long-sleeved Unisex Green Everyday/Sports Polo and Green Microfibre Track Pants or Shorts
- White socks
- Green Microfibre Winter Jacket
- Black enclosed leather shoes
- School Hat

Sport Uniform

- Unisex Green Everyday/Sports Polo Or Long-sleeved Unisex Green Everyday/Sports Polo and Green Microfibre Track Pants or Shorts
- White socks
- Green Microfibre Winter Jacket
- Sports shoes
- School Hat

All uniform items including hats, school bags and library bags can be purchased online through the Flexi Schools App.

Starting at QHEPS

CHECKLIST

✓ COMPLETED DOCUMENTATION

Prior to your child starting, please ensure the office has all of the required documentation including identity documents, proof of address documents, proof of immunisation and any medical information and medication required.

✓ ENROLMENT INTERVIEW

Before starting at QHEPS, an enrolment interview will be held with the Principal Mr Gardner or the Deputy Principals Mrs Crowley or Mrs Dean.

✓ COMMUNICATION

Download the School Bytes App and ensure notifications are enabled.

✓ BEFORE AND AFTER SCHOOL CARE

If your child requires before and after school care, contact Jo Bender on 02 9626 6172.

✓ SCHOOL UNIFORM

All school uniforms can be ordered online via FlexiSchools. Uniforms can be collected from the school office prior to starting, or uniforms will be delivered to your child's classroom. Tags must be left on all items that need to be exchanged or refunded.

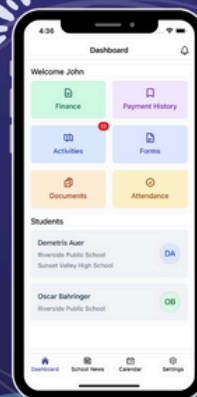
✓ LUNCH ORDERS

Download the FlexiSchools app to order recess or lunches. All orders must be placed by 9am.

School Bytes Parent App Available now!

Key Features

- Get real time push notifications from your school
- Stay signed in and save your card for secure payments for fees and excursions
- Give consent, sign forms and respond to attendance alerts
- View the school calendar and news



Quakers Hill East Public School



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PHONE : 02 9626 9264

EMAIL: QUAKERSHIE-P.SCHOOL@DET.NSW.EDU.AU

WEBSITE: [HTTPS://QUAKERSHIE-P.SCHOOLS.NSW.GOV.AU](https://quakershie-p.schools.nsw.gov.au)