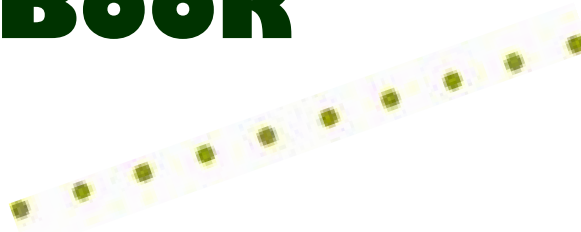


Quakers Hill East Public School



Parent Information Book



WELCOME TO QUAKERS HILL EAST PUBLIC SCHOOL

Dear Parents,

Welcome to Quakers Hill East Public School.

Quakers Hill East has a student enrolment of 710 students, of which approximately 61% are from non English speaking backgrounds, 1% of aboriginal descent. Classroom teacher are assisted by a Teacher Librarian, Learning and Support Teachers (L.S.T) and English as a Second Language Teachers (E.S.L).

Established in 1959, Quakers Hill East Public was relocated to our current site in 2002. The school is now more centrally located within the residential development of the Quakers Hill/Acacia Gardens community. The school facilities complement and support modern teaching practices utilising the latest technology.

Our major priority is to provide a safe, caring and supportive environment to cater for the needs of the individual student. We strive for excellence by encouraging participation and effort as well as achievement. This in turns fosters the development of high student self-esteem and self-confidence.

A strong, supportive home-school partnership is seen as a vital element of a quality education. Respect for others and for the values of the community is constantly promoted.

Yours sincerely,

Michele Hedge
Principal

PARENTS ARE REQUESTED TO CALL AT THE SCHOOL OFFICE FIRST ON ENTERING THE SCHOOL GROUNDS DURING THE SCHOOL DAY.

GENERAL INFORMATION

SCHOOL ADDRESS:	14 Chase Drive, Acacia Gardens 2763
EMAIL ADDRESS:	quakershie-p.school@det.nsw.edu.au
WEBSITE:	www.quakershie-p.schools.nsw.edu.au
TELEPHONE:	9626 9264
CLASS OF SCHOOL:	PP2
SCHOOL CODE:	4212
SCHOOL PRINCIPAL NETWORK:	Nirimba
DIRECTOR SCHOOLS NIRIMBA:	Mr Rick Seretis
TELEPHONE:	9208 7611

SCHOOL INFORMATION

ASSEMBLIES

Weekly assemblies are held to provide valuable social experiences where awards are presented, class items performed and community singing takes place. Parents are invited to weekly assemblies, date, times and class leading the assembly are advised in the weekly newsletter.

BEFORE AND AFTER SCHOOL CARE AND VACATION CARE

Quakers Hill East Combined OSHC, Inc is coordinated by a parent committee and offers quality childcare for families at Quakers Hill East Public School. Before and after school care is offered to children Kindergarten to Year 6, providing a safe, caring and homely environment with trained and dedicated staff committed to the individual needs of your child and family.

Hours of Operation:	6.30 - 8.30am and 3.00 - 6.00pm during the school term
Vacation Care Hours:	7.30am - 5.30pm during school holidays

Enquiries should be directed to the Director, Mrs Jo Bender on 9626 6172.

BOOKS AND EQUIPMENT

Student Bookpacks are payable by parents for all students at the beginning of the school year. The bookpack, depending on grade, includes textbooks, exercise books, printed workbooks, as well as craft supplies.

BOOK CLUB

All children are offered membership to the Scholastic Book Club.

The aims of the Club are:

- ♦ to encourage children to read for enjoyment,
- ♦ to bring parents, children and books together,
- ♦ to aid teachers to bring a wide variety of children's literature into the classroom, and
- ♦ to provide books designed to appeal to children of all abilities at reasonable prices.

Order forms are sent home once per term. There is no obligation to purchase.

You can order and pay online by credit card for your book club, it eliminates the need for paper order forms and money exchange plus your online order is submitted to the school safe and sound.

Book Club cannot be paid for through our online service (POP) it must be paid directly to Scholastic Bookclub through their online ordering service.

CANTEEN

Our canteen operates in line with the NSW Healthy School Canteen Strategy and is open Monday to Friday for lunch orders and over the counter sales. Lunches must be ordered before school. To order, children place the correct money in a paper bag clearly marked with their name, class & items to be purchased. The bag is placed in the box provided at the canteen by 9.00am. The lunches are sent to classrooms at 1.15pm. Price lists are available from the office. **You also have the option of using the online facility.**

EFTPOS

This is available to pay for excursions and fees through the front office. Transactions must be over \$10.00.

HOMEWORK

Homework is seen by the Quakers Hill East Public School community as a valuable, purposeful learning experience which consolidates and enriches work done at school. Homework is not intended to introduce new work or cause stress within the home environment.

LIBRARY

All students have a weekly library period. Children learn technology and information skills and also develop a love of literature through lessons in the library. Students Kindergarten to Year 6 are encouraged to borrow regularly either during class lessons or during lunch time. Parental support of the library program ensures the development of students' information literacy.

Any resources borrowed must be contained in a library bag to protect the items. Library bags may be purchased from the uniform shop or one can be made at home. Damaged books/resources must be returned for library personnel to repair. Damaged or lost resources must be paid for by parents.

The library is open at lunchtime Monday - Friday for recreational purposes, research, quiet reading and borrowing.

LUNCH AT SCHOOL

At this school all students from Kindergarten to Year 6 eat their lunch in their classrooms with their class teachers. This ten minute eating period is provided to ensure students eat their lunch. Students are then dismissed to go out to the playground to play, attend choir, dance rehearsals, sport training sessions, SRC Meetings, timeout or any other commitment they may have.

Therefore students who need to purchase their lunch from the canteen **MUST** order their lunch before 9am. The lunches are sent to the classroom for the designated lunch eating time. During the morning period, a five minute "Fruit Break" is provided for students who have brought a piece of fruit to school to encourage healthy eating habits.

PARENT ONLINE PAYMENTS (POP)

This service is available to pay for excursions, incursions or fees online. You can lodge your payment online through our app or website at: www.quakership.schools.nsw.edu.au . **This service is then submitted to the school safe and sound. Please ensure you put your child's name and class and itemise exactly what payment is for.**

PARKING IN SCHOOL GROUNDS

Parents are to drop off and pick up their children outside school grounds. **Parking on school grounds is strictly for staff and deliveries only.** Please observe the traffic signs in the streets around our school. All students have a right to be safe.

REPORTING TO PARENTS

Meet the Teacher Information sessions are presented early in Term 1 when teachers outline the coming year's work and class procedures. Individual parent/teacher interviews are held at the end of Term 1 and whenever a problem or concern arises.

School reports are sent to parents towards the end of Terms 2 and 4.

REWARD SYSTEM

At Quakers Hill East Public School we have our Achievement Award system. Students are rewarded for a range of achievements.

For each 10 achievement awards students receive either a class or grade award. 40, 100 and 160 achievement awards earn the student a Principal's Award.

The ultimate award of a crystal-cut trophy being given for 220 achievement awards.

The achievement awards accumulate over the students' time at Quakers Hill East Public School so they can continue to strive for these special awards year after year. Students also have the opportunity to be presented with a Class Merit Award or Citizen of the Week Certificate at Weekly Assemblies.

SCHOOL APP & SCHOOL WEBSITE

This is a convenient way for you to keep up to date with what is happening at QHE.

To access our App you will need to download the Team App through Apple or Google play app store.

To access our Website go to:

Website address: www.quakershie-p.schools.nsw.edu.au

SCHOOL DEVELOPMENT DAYS

School Development Days are held four times a year, on the first day of Terms 1, 2 and 3 and on the last two days Term 4. These are training and development days for school staff. **Student do not attend school on these days.**

SCHOOL HOURS

It is vital that students are at school ready to start each day promptly.

School Commences-	9.00 am
Recess	- 11 am to 11.30 am
Lunch	- 1.30 pm to 2 pm
School Finishes	- 3 pm

- * Playground supervision commences at 8.30 am so **no child should be at school prior to 8.30 am.**
- * Children who are late should report to the office for a late note before attending class.
- * Parents who wish to take children from school early need to sign them out at the office before collecting them from classrooms.
- * Students are not allowed to leave school grounds during the day unless accompanied by a parent. A parent request, in writing, for alternate arrangements will be accepted.

SCHOOL HAT POLICY

HATS ARE COMPULSORY as our school has a SunSafe Policy to protect your child from the possible damage caused by the sun. ***No hat no play.***